

PUNJAB STATE POWER CORPORATION LTD.
(Regd. Office: - P.S.E.B. Head Office Building, The Mall, Patiala)
(O/O CAO, Centralized Pay and Pension Cell, PSPCL, Patiala)

To

Chief Engineer/South,
PSPCL, Patiala.

Memo. No. 148

Dated: - 11.07.2013.

Subject: Payment of salary and pension at Centralized Level for the month of July 2013 & onwards.

In this regard, it is intimated that the payment of salary and pension at centralized level has been commenced. In first phase, net regular salary and net pension of some field offices was taken over by centralized pay and pension cell. During this phase, this office has faced some difficulties due to insufficient data provided in online salary/pension package by field offices. In the second phase, it has been decided by higher authorities that net regular salary and net pension (without arrear ledgers and recoveries of regular & arrear ledgers) of all the offices under your control be taken over by Centralized Pay and Pension Cell from the month of July and onwards. Before taking up disbursement of salary and pension of offices under your control at Head Office level, it is required for proper accounting and proper working of various offices that the following corrections/amendments be done by field offices before their office be considered for centralized payment:-

1. Ensure that Salary Group Head is selected for all the employees.
2. Ensure that all the Employees/Pensioners accounts are in one of the 11 prescribed banks, as intimated to your offices before vide this office letter no 2229/2928 dated 10.05.2013.
3. Ensure that No. of digits in bank accounts no. are correct for all the Employees/Pensioners.
4. Ensure that Bank name/bank account no. for all the Employees/Pensioners is mentioned for each employee/pensioner.
5. Ensure that date of retirement of any regular employee is not over & salary is not being claimed if any employee died on or before 22nd of the month.
6. Ensure that the comparison report as available in salary/pension package is checked properly.
7. Ensure that official e-mail id @ pspcl.in has been got created or if not, then get it created immediately from concerned office, as being financial matter any future communication from concerned office shall be dealt by this office only if it will be from PSPCL official e-mail.

The exception reports for the above points have been provided in the salary/pension package on the main page under the heading 'Exceptions'. The concerned offices be instructed to clear all these exception reports before finalizing the salary/pension.

The list of offices/accounting units under your control, as available in this office and are being considered for Centralized payment of salary and pension, is attached herewith. Your office is requested to get the list checked and intimate the discrepancy, if any regarding addition or deletion of any office in this list. In case any office from this list is not making the salary and pension on line then that office may please be directed to claim the salary and pension on-line immediately, as no drawing limit for salary and pension shall be released to any office under South Zone by AO/Banking and Drawing Section, for the month of July & onwards.

You are, therefore, requested to instruct offices/officials working under your control to make compliance of above points within one week, i.e. on or before 18.07.2013, so that disbursement of salary and pension of their office at centralized level be considered. In case of non compliance of above instructions by any office under South Zone, the concerned office shall be responsible for non -payment of salary and pension of their office at centralized level.

Copy of this letter and other important instructions regarding Centralization of pay and pension have also been placed at PSPCL website at the following link:-

www.pspcl.in > information center > office orders & circulars > Dy. CAO/ Centralized Pay & Pension.

sd
Dy.CAO/CPPC
PSPCL, Patiala

Endst.No. 149/155

Dated:- 11-07-2013

Copy of the above is forwarded to the followings to ensure timely by concerned offices compliance of all the above instructions and necessary action please:-

- 1) SE/Operation Circle, PSPCL, Patiala.
- 2) SE/Operation Circle, PSPCL, Sangrur.
- 3) SE/Operation Circle, PSPCL, Barnala.
- 4) SE/Operation Circle, PSPCL, Roop nagar.
- 5) SE/Operation Circle, PSPCL, Mohali.
- 6) SE/P&M Circle, PSPCL, Patiala.
- 7) Accounts officer/Banking & Drawings, PSPCL, Patiala is requested not to release the drawing limit with immediate effect, to above mentioned offices along with offices intimated by this offices in previous months, regarding net salary of regular employees and net pension for the month of July 2013 & onwards. So far as payment of arrear ledger, salary of work charged employees & all the recoveries/deductions of regular as well as arrear ledgers of salary & pension, along with GH 57.126 are concerned the same shall be accounted for by concerned offices at their own level & drawing limit for the same shall be raised by their office, as done before, till further orders and finalization of detailed accounting procedure by competent authority.

J. Malhotra
Dy. CAO/CPPC,
PSPCL, Patiala.

OC

List of all DDO"s under south zone patiala

Sr. No.	user Id	CHIEF ENGINEER OPERATION SOUTH ZONE PATIALA
		SE OP CIRCLE PATIALA
1	391	SR.XEN OP DIVN. EAST PATIALA
2	392	SR.XEN OP DIVN. WEST PATIALA
3	393	SR.XEN OP DIVN. SUB-URBAN PATIALA
4	394	SR.XEN OP DIVN. RAJPURA
5	395	SR.XEN OP DIVN. NABHA
6	396	SR.XEN OP DIVN. SAMANA
7	400	SR.XEN COMMERCIAL PATIALA
8	401	SR.XEN APDRP CONST PATIALA
		SE OP CIRCLE SANGRUR
9	398	SR.XEN OP DIVN. PATRAN
10	431	SR.XEN OP DIVN. SANGRUR
11	432	SR.XEN OP DIVN. CITY SUNAM
12	438	SR.XEN OP DIVN. (SUB) SUNAM NOW LEHRA GAGA
13	501	SR.XEN OP CONSTRUCTION DIVN.APDRP SANGRUR
14	502	SR.XEN OP DIVN. DIRBA
		SE OP CIRCLE BARNALA
15	433	SR.XEN OP DIVN. CITY BARNALA
16	434	SR.XEN OP DIVN. MALERKOTLA
17	437	SR.XEN OP DIVN. (SUB) BARNALA
18	439	SR.XEN OP DIVN. DHURI
		SE OP CIRCLE ROPAR
19	411	SR.XEN OP DIVN. ROPAR
20	412	SR.XEN OP DIVN. MORINDA
21	413	SR.XEN OP DIVN. ANANDPUR SAHIB
22	425	SR.XEN OP DIVN. SAMRALA
		SE OP CIRCLE MOHALI
23	414	SR.XEN OP SPL. DIVN. MOHALI
24	415	SR.XEN OP DIVN. ZIRAKPUR.
25	417	SR.XEN OP DIVN. LALRU
		SE P&M Circle PTA
26	416	SR.XEN OP CONST. MOHALI
27	635	SR.XEN GRID MTC.OP. DIVN. ROPAR
28	397	SR.XEN GRID MTC.OP. DIVN. DS PATIALA
29	436	SR.XEN GRID MTC.OP. DIVN. SANGRUR
30	402	Sr XEN,Civil MTC & Const.Divn. Patiala
31	399	SR.XEN OP CONST. DIVN. PATIALA
32	Please intimate user Id	SR.XEN Grid Mtc divn, Barnala
33	Please intimate user Id	SR. XEN Protection divn. PTA
34	Please intimate user Id	SR. XEN Protection divn. Sangrur
35	Please intimate user Id	SR.XEN Grid Mtc divn, Mohali