



Punjab State Power Corporation Ltd.
(P.S.E.B. Head Office Building, The Mall, Patiala)

(Office of Chief Accounts Officer/Centralized Pay & Pension Cell, P.S.P.C.L., Patiala)
(E-mail ID: - dy-cao-cppc@pspcl.in, Fax No.: - 0175-2213046)

To

All Engineer-in-Chiefs/ Chief Engineers/ CAO & Equivalents
All Dy. Chief Engineer/ Superintending Engineers/ Dy. CAOs/ Company Secy.
All Additional S.Es. /Sr. Xens/Accounts Officers
All Dy. Secy. / Under Secy. / Sectional Heads in Head Office

} PSPCL

Memo. No. 8306-906 Dated: - 19/11/2013.

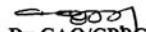
Sub: Centralization of Pay and Pension-Payment of arrear ledger.

Regarding subject cited matter it is intimated that the payment of salary and arrear of all the employees of entire PSPCL is being disbursed through Centralized Pay and Pension Cell at Head Office level, Patiala w.e.f. August 2013. During the payment of arrear ledgers, this office is facing problems for non-certification of amounts by some of the Drawing Officers/Officer-in-charge in time and due to this, the payment of arrear ledger of whole PSPCL remain pending till certification by such offices. To get certificates this office has to request all such Drawing Officers/Officer-in-charge many times in a day telephonically & every time the concerned offices make excuses for recording the certificate and payment of whole PSPCL remain pending due to absence of certificate of mere one or two offices.

To cope with this problem it has been decided that in case the certificate of any location code is not received till 8th for arrear ledger I or 22nd for arrear ledger II, the data of such offices will be deleted from the server on 9th or 23rd of each month respectively and all the entries shall required to be posted by the Accounting Unit later on so that the payment to all other offices be made in time.

As such your office is requested to convey all the Officers/Officials under your control regarding above mentioned instructions. In case arrear ledger of any office shall be deleted by the server due to non-certification in time, the whole responsibility of the same shall lie with concerned office and that office shall have to rectify the record and do the accounting accordingly.

This issues with the approval of Chief Accounts Officer/Head Quarter, PSPCL, Patiala.


Dy. CAO/ CPPC
PSPCL, Patiala

CC:-

- 1) SE/IT for uploading this letter on PSPCL web site at following link please:-
www.pspcl.in > information center > office orders & circulars > Dy. CAO/ Centralized Pay & Pension.