

**ਪੰਜਾਬ ਸਟੇਟ ਪਾਵਰ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ**  
(ਦਫ: ਜਨਰਲ ਮੈਨੇਜਰ/ਪ੍ਰਬੰਧਕੀ, ਆਈ.ਆਰ., ਉਦਯੋਗਿਕ ਸੰਪਰਕ ਸ਼ਾਖਾ, ਪਟਿਆਲਾ)

ਵੱਲ

1. ਸਮੂਹ ਜਨਰਲ ਮੈਨੇਜਰ, ਇੰਜੀ: ਇੰਨ ਚੀਫ, ਮੁੱਖ ਇੰਜੀਨੀਅਰ:  
ਅਧੀਨ ਪੰ:ਰਾ:ਪਾ:ਕਾ:ਲਿਮਿਟਡ/ ਪੰ:ਰਾ:ਟਾਂ:ਕਾ:ਲਿਮਿਟਡ।
2. ਸਮੂਹ ਉਪ ਮੁੱਖ ਇੰਜੀ:/ਨਿਗਰਾਨ ਇੰਜੀ:/ਵਧੀਕ ਨਿਗਰਾਨ ਇੰਜੀ:/ਸੀਨੀ:ਕਾ.ਕਾ.ਇੰਜੀ: /  
ਅਧੀਨ ਪੰ:ਰਾ:ਪਾ:ਕਾ:ਲਿਮਿਟਡ/ ਪੰ:ਰਾ:ਟਾਂ:ਕਾ:ਲਿਮਿਟਡ।
3. ਸਮੂਹ ਉਪ ਸਕੱਤਰ/ਅਧੀਨ ਸਕੱਤਰ, ਪੰ:ਸ:ਪਾ:ਕਾ:ਲਿਮਿਟਡ।

ਮੀਸੇ ਨੰ 42167/42792 /ਆਈ ਆਰ ਓ 522

ਮਿਤੀ 25.7.2014

**ਵਿਸਾ: Distribution of work relating to defence of Labour Court Cases and implemenation of Labour Laws amongst AM/IR,LWO & ALWO.**

ਜਨਰਲ ਮੈਨੇਜਰ/ਪ੍ਰਬੰਧਕੀ ਜੀ ਵੱਲੋਂ ਆਪਣੀ ਸਕਤੀਆਂ ਦਾ ਪ੍ਰਯੋਗ ਕਰਦੇ ਹੋਏ ਉਦਯੋਗਿਕ ਸੰਪਰਕ ਸ਼ਾਖਾ, ਪਟਿਆਲਾ ਦੇ ਅਧੀਨ ਕੰਮ ਕਰ ਰਹੇ ਅਧਿਕਾਰੀਆਂ/ ਕਰਮਚਾਰੀਆਂ ਵਿੱਚ ਕੰਮ/ਡਿਊਟੀਆਂ ਦੀ ਵੰਡ ਹੇਠ ਲਿਖੇ ਅਨੁਸਾਰ ਕੀਤੀ ਜਾਦੀ ਹੈ:

S/n	Name	Desig.	Present Posting	Job Alloted
1	Sh. Vipan Kumar	CWO/AM/IR	O/o CE/O&M GHPT lehra Mohabbat (with the H.Q. at Lehra Mohabbat)	In furtherance of full filling statutory requirement Under Sec 49 of Factories Act 1948, he was designated as Chief welfare officer and work as such. He will look after the work of Implementation of Labour Laws of all Circles, under CE/ O& M , GHPT, Lehara Mohabbat. He will also ensure the cordial relation between Union and the Management and give special attention to problems relating to contract's worker at the plant, any other Jobs assigned by the Office General Manager/Admn.
2	Ms. Jasmine Kaur	CWO/AM/IR	O/o Chief Admin & IR, Working at GGSSTP Ropar (with the H.Q. at Ropar)	In furtherance of full filling statutory requirement Under Sec 49 of Factories Act 1948, she was designated as Chief welfare officer and work as such. He will look after the work of Implementation of Labour Laws of all Circles, under CE /O& M , GGSSTP, He will also ensure the cordial relation between Union and the Management and give special attention to problems relating to contract's worker at the plant, any other Jobs assigned by the Office General Manager/Admn. .

3	Sh. J.S. Brar (retd. CWO)	ALWO (On contract Basis)	O/o CE/GNDTP Bathinda (with the H.Q. at Muktsar)	He will look after the work of defending labour court/Industrial tribunal Cases and implementation of Labour Laws and cases pending before ALC's/Statutory authorities constituted under labour legislation Central/State of Punjab of GNDTP Bathinda. He will also be responsible for Implementation of labour Laws under Muktsar Circle, other offices of PSPCL & PSTCL falling under the above said area and any other Jobs assigned by the Office General Manager/Admn.
4	Sh. Ranbir Singh	AM/IR	O/o General Manager/ Admn. (with the H.Q. at o/o CE/Central Zone, Ludhiana)	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal Ludhiana apart from this he will also look after the work of implementation of labour laws DS Circle Khanna, Sub-Urban Ludhiana, other offices of PSPCL & PSTCL falling under the above said area and any other Jobs assigned by the Office General Manager/Admn.
5	Sh. Sarabjit Singh	AM/IR	O/o General Manager/ Admn. (with the H.Q. at o/o CE/Central Zone, Ludhiana)	He will look after the work of defending cases relating to Gratuity, Compensation, Payment of wages etc. pending before ALC's/Statutory authorities constituted under labour legislation Central/State of Punjab of Central Zone Ludhiana. Apart from this he will also look after the implementation of Labour laws of Central Zone Ludhiana, other offices of PSPCL & PSTCL falling under the above said area, except Khanna Circle, Sub-Urban Ludhiana, ensure the cordial relation between Union and the Management, any other Jobs assigned by the Office General Manager/Admn.
6	Mrs. Sonika	AM/IR	O/o General Manager/ Admn. (with the H.Q. at o/o CE/Border Amritsar)	She will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal, Amritsar under the guidance of Sh. J.S.Chandi (CWO Retd.) and cases pending before the Statutory authorities constituted under labour legislation Central/ State of Punjab of Border Zone Amritsar. Apart from this she will also look after the implementation of Labour laws of Border Zone Amritsar except Gudasapur and Tarntarn Circle, other offices of PSPCL & PSTCL falling under the above said area, ensure the cordial relation between Union and the Management and any other Jobs assigned by the Office General Manager/Admn.

7	Sh. Jaspal Singh Chandi	ALWO (On contract Basis)	O/o SE/OP circle, Amritsar (with the H.Q. at Amritsar)	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal, Amritsar alongwith Mrs.Sonika, AM/IR and other cases pending before ALC/ Statutory authorities constituted under labour legislation Central/ State of Punjab of Border Zone Amritsar and any other Jobs assigned by the Office General Manager/Admn.
8	Smt. Ranjit Kaur	AM/IR	O/o General Manager/ Admn. (with the H.Q. at O/o CE/North Zone, Jalandhar	She will look after the work of implementation of Labour Laws with the assistance of Sh. Baldev Parkash LWO within the territorial jurisdiction of CE/ North Zone, Jalandhar, other offices of PSPCL & PSTCL falling under the above said area. Apart from above she will also ensure the cordial relation between Union and the Management and any other job assigned by the o/o General Manager/Admn.
9	Sh. Baldev Parkash	LWO	O/o SE/OP circle Jalandhar (with the H.Q. at Jalandhar)	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal , Jalandhar. He will also look after implementation of labour laws alongwith Mrs. Ranjit Kaur, AM/IR within the territorial Jurisdiction of Chief Engineer north zone Jalandhar, other offices of PSPCL & PSTCL falling under the above said area, and any other Jobs assigned by the Office General Manager/Admn.
10	Mrs. Jaschetan Deep Kaur	AM/IR	O/o General Manager/ Admn. (with the H.Q. at o/o CE/South Zone, PSPCL, Patiala)	She will look after the work of implementation of Labour Laws within the territorial jurisdiction of CE/ South Zone, Patiala, other office of PSPCL & PSTCL falling under the above said area, except DS Circle Sangrur and Barnala. Apart from above she will also ensure the cordial relation between Union and the Management. She will also attend Labour Court Patiala alongwith Sh. Fateh Chand once in a week for training porpuses and any other job assigned by the o/o General Manager/Admn.

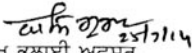
11	Sh. Shukhvir Singh Sidhu	UDC against the post of ALWO	O/o SE/DS Circle, Barnala with H.Q. Circle office Barnala	He will look after the work of implementation of Labour Laws of Operation Circle Sangrur and Barnala, other offices of PSPCL & PSTCL falling under the above said area, defend the all gratuity cases, Compensation and Demand Notices before controlling authorities (Pb & Central) ALC Patiala, Mohali & L.C., Chandigarh and appeals filed against the orders of above said authorities before LC Pb./RLC Chandigarh as Appellate Authority of South Zone, Patiala and Head Office, He will also attend Industrial Relation Section twice in a week for doing the office work or any other job assigned by the o/o General Manager/Admn.
12	Sh. Fateh Chand	ALWO (on contract Basis)	O/o Chief Admin & IR, Patiala (with the H.Q. at Patiala,)	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal , Patiala. He will also look after the work of implementation of labour laws of Head Office Patiala. He will also impart training to Mrs. Jaschattan Kaur and Mrs.Twinkle Sahota for defence of Labour court cases and any other job assigned by the o/o General Manager/Admn.
13	Sh. T.J.S. Lamba	ALWO	O/o SE/op Circle Kapurthala (HQ at Jalandhar)	He will defend the cases of North Zone pending before the authorities constituted under Labour legislation of Punjab & Centre Government at Jalandhar, Kapurthala, Nawashahar & Chandigarh. He will also assist to Mrs. Ranjit Kaur and Baldev Parkash in implementation work and any other job assigned by the o/o General Manager/Admn.
14	Mrs. Twinkle Sahota	AM/IR	EIC/Hydel ,Patiala (with the H.Q. at Patiala,)	She will ensure implementation and compliance of various Labour statutes at all Hydel Projects namely Shahpur kandi, Anandpur Sahib, Mukarian Hydel Project & Shannan Power House Joginder Nagar. She will also defend Labour Court Cases, and cases pending before ALC/ Statutory authorities constituted under labour legislation Central/ State of Punjab of above said offices. she will also ensure the cordial relation between Union and the Management and any other job assigned by the o/o General Manager/Admn.

15	Sh Kanwar Swaraj	ALWO (on contract Basis)	SE/DS Circle Gurdaspur (with the H.Q. at Gurdaspur)	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal, Gurdaspur. He will also look after the work to defend the cases pending before ALC/ Statutory authorities constituted under labour legislation Central/ State of Punjab, implementation of labour laws of DS Circle Gurdaspur & Tarntarn under Border Zone, other offices of PSPCL & PSTCL falling under the above said area and any other job assigned by the o/o General Manager/Admn.
16	Sh. Shivdeep Singh	Circle Asstt. against the post of ALWO	O/o SE/DS Circle, Ferozpur HQ at Mukatsar	He will defend Labour Court /Industrial Tribunal Cases falling under the Jurisdiction of Labour Court/Industrial Tribunal , Bathinda except the court cases of GNDTP, Bathinda. He will also look after the work to defend the cases pending before ALC/ Statutory authorities constituted under labour legislation Central/ State of Punjab at Bathinda, implementation of labour laws of West Zone, other offices of PSPCL & PSTCL falling under the above said area except Opration Circle Mukatsar and any other job assigned by the o/o General Manager/Admn.

1. ਉਪਰੋਕਤ ਅਧਿਕਾਰੀਆਂ ਵੱਲੋਂ ਉਨ੍ਹਾਂ ਦੇ ਅਧਿਕਾਰ ਖੇਤਰ ਅਧੀਨ ਆਉਂਦੇ ਦਫਤਰਾਂ ਵੱਲੋਂ ਕੀਤੀ ਜਾ ਰਹੀ ਕਿਰਤ ਕਾਨੂੰਨਾ ਦੀ ਪਾਲਣਾ ਦੇ ਸਬੰਧ ਵਿੱਚ ਇੰਸਪੈਕਸ਼ਨ ਕੀਤੀਆਂ ਜਾਣਗੀਆਂ ਇਸ ਮੰਤਵ ਲਈ ਉਨ੍ਹਾਂ ਵੱਲੋਂ ਮੰਗਿਆ ਗਿਆ ਰਿਕਾਰਡ ਪੇਸ਼ ਕਰਨਾ ਹਰੇਕ ਦਫਤਰ ਲਈ ਜਰੂਰੀ ਹੈ। ਇੰਸਪੈਕਸ਼ਨ ਕਰਨ ਦੀਆਂ ਮਿਤੀਆਂ ਦਾ ਵੇਰਵਾ ਸਬੰਧਤ ਅਧਿਕਾਰੀ ਵੱਲੋਂ ਚੈਕ ਕੀਤੇ ਜਾਣ ਵਾਲੇ ਦਫਤਰ ਨੂੰ ਪਹਿਲਾਂ ਭੇਜਿਆ ਜਾਵੇਗਾ। ਇੰਸਪੈਕਸ਼ਨ ਦੇ ਸਬੰਧ ਵਿੱਚ ਸਬੰਧਤ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਦਫਤਰਾਂ ਵੱਲੋਂ ਪੂਰਣ ਸਹਿਯੋਗ ਦਿੱਤਾ ਜਾਵੇ।

2 ਇਨ੍ਹਾਂ ਅਧਿਕਾਰੀਆਂ ਨੂੰ ਨਾਰਮ ਦੇ ਅਨੁਸਾਰ ਦਫਤਰ ਲਈ ਕਮਰਾ/ਫਰਨੀਚਰ ਉਪਲੱਭਯ ਕਰਵਾਉਣ, ਦਫਤਰੀ ਰਿਕਾਰਡ ਦੀ ਸਾਂਭ ਸੰਭਾਲ ਲਈ ਟਾਈਪ ਦੀ ਜਾਣਕਾਰੀ ਰੱਖਣ ਵਾਲੇ ਹੋ.ਸ਼.ਕ./ਉ.ਸ਼.ਕ. ਅਤੇ ਸੇਵਾਦਾਰ ਦੀ ਤੈਨਾਤੀ ਸਬੰਧੀ ਉਸ ਦਫਤਰ ਵੱਲੋਂ ਕਾਰਵਾਈ ਕੀਤੀ ਜਾਵੇ ਜਿਸ ਦਫਤਰ ਵਿੱਚ ਇਹ ਅਧਿਕਾਰੀ ਤੈਨਾਤ ਕੀਤੇ ਗਏ ਹਨ।

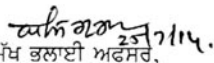
ਇਹ ਸਮਰੱਥ ਅਧਿਕਾਰੀ ਦੀ ਪ੍ਰਵਾਨਗੀ ਨਾਲ ਜਾਰੀ ਕੀਤਾ ਜਾਂਦਾ ਹੈ ਜੀ।

  
 ਮੁੱਖ ਭਲਾਈ ਅਫਸਰ,  
 ਵਾ:ਜਨਰਲ ਮੈਨੇਜਰ/ਪ੍ਰਬੰਧਕੀ,  
 ਪੰ:ਸ:ਪਾ:ਕਾ:ਲਿ: ਪਟਿਆਲਾ।

ਪਿੱਠ ਅੰਕਣ ਨੰ: 42793/42809/ ਆਈ ਆਰ ਓ 522 ਮਿਤੀ: 25.7.2014

ਉਪਰੋਕਤ ਦਾ ਉਤਾਰਾ ਹੇਠ ਲਿਖਿਆ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਲਿਖਿਆ ਜਾਂਦਾ ਹੈ ਕਿ ਮਿਤੀ 2.7.14 ਨੂੰ ਜਨਰਲ ਮੈਨੇਜ਼ਰ/ਪ੍ਰਬੰਧਕੀ ਜੀ ਦੀ ਪ੍ਰਧਾਨਗੀ ਵਿੱਚ ਹੋਈ ਮੀਟਿੰਗ ਦੌਰਾਨ ਲਏ ਗਏ ਫੈਸਲੇ ਅਨੁਸਾਰ ਤੁਹਾਡੇ ਅਧੀਨ ਪੈਂਦੇ ਜ਼ੋਨ/ਦਫਤਰਾਂ ਵੱਲੋਂ ਕਿਰਤ ਕਾਨੂੰਨਾਂ ਦੀ ਪਾਲਣਾ ਦੀ ਇੰਸਪੈਕਸ਼ਨ ਦਾ ਕੰਮ ਅਰੰਭਿਆ ਜਾਵੇ ਅਤੇ ਉਸ ਦੀ ਰਿਪੋਰਟ ਸਬੰਧਤ ਦਫਤਰ ਅਤੇ ਇਸ ਦਫਤਰ ਨੂੰ ਭੇਜੀ ਜਾਵੇ ਜੀ:-

1. Sh Ranbir Singh, AM/IR O/o CE/Central Zone, PSPCL, Ludhiana.
2. Ms. Jasmine Kaur, CWO/AM/IR O/o CE/GGSSTP, PSPCL, Ropar.
3. Sh. Sarabjit Singh, AM/IR O/o CE/Central Zone, PSPCL, Ludhiana.
4. Sh. Vipin Kumar, CWO/ AM/IR O/o CE/GHTP, PSPCL, Lehra Mohhabat.
5. Smt. Sonika, AM/IR O/o CE/Border Zone, PSPCL, Amritsar.
6. Smt. Twinkle Sahota, AM/IR O/o EIC/Hydel, PSPCL, Patiala.
7. Smt. Jaschatan Kaur, AM/IR, O/o CE/South Zone, PSPCL, Patiala.
8. Smt. Ranjit Kaur, AM/IR O/o CE/North Zone, PSPCL, Jalandhar.
9. Sh. Baldev Parkash, ALWO O/o SE/Op. Circle, Sakti Sadan, PSPCL, Jalandhar.
10. Sh. Shivdeep Singh, ALWO O/o SE/DS Circle, PSPCL, Mukatsar.
11. Sh. T.J.S. Lamba, ALWO O/o Commercial Sub-Division-3, Partab Bag Lado Wali Road, PSPCL, Jalandhar.
12. Sh. Shukhbir Singh Sidhu, ALWO O/o Dy. CE/OP Circle, PSPCL, Barnala.
13. Sh. J.S. Brar (CWO Retd.) ALWO O/o CE/GNDTP, PSPCL, Bathinda.
14. Sh. Jaspal Singh Chandi (CWO Retd.) ALWO O/o SE/Suburban Circle, Makbulpur Road, PSPCL, Amritsar.
15. Sh Kanwar Swaraj, LWO O/o SE/DS Circle, PSPCL, Gurdaspur.
16. Sh. Fateh Chand, ALWO O/o General Manager/Admn. & IR, Patiala.

  
ਮੁੱਖ ਭਲਾਈ ਅਫਸਰ,  
ਵਾ: ਜਨਰਲ ਮੈਨੇਜ਼ਰ/ਪ੍ਰਬੰਧਕੀ,  
ਪੰ: ਸ: ਪਾ: ਕਾ: ਲਿ: ਪਟਿਆਲਾ।

ਸੀਸੀ:

ਨਿਗਰਾਨ ਇੰਜੀਨੀਅਰ/ਆਈ.ਟੀ., ਪੰ: ਸ: ਪਾ: ਕਾ: ਲਿ: ਪਟਿਆਲਾ ਨੂੰ ਭੇਜਦੇ ਹੋਏ ਬੇਨਤੀ ਕੀਤੀ ਜਾਂਦੀ ਹੈ ਕਿ ਇੰਨ੍ਹਾਂ ਹਦਾਇਤਾਂ ਨੂੰ ਕਾਰਪੋਰੇਸ਼ਨ ਦੀ ਵੈਬਸਾਇਟ ਐਲ.ਡਬਲਯੂ. ਡੋਮੇਨ ਤੇ ਪਾਇਆ ਜਾਵੇ ਜੀ।